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MAR 23 1953

MEMORANDUM FOR: CIA Career Service Board

THRU: Executive Secretary

SUBJECT: Report of DD/P Career Service Board Activities for
the Period 15 February 1953 to 15 March 1953

1. The DD/P Career Service Board held two meetings during the period 15 February 1953 to 15 March 1953.

2. During the above period the DD/P Career Service Board had an opportunity to review and make comments on the following proposed Agency Regulations or papers:

- a. Hazardous Duty Pay Plan
- b. Categories of CIA Personnel
- c. Basic Intelligence Training Regulation
- d. Staff Study on Oral Examination of Applicants.

The Board's position on these papers has been made known to the Deputy Director (Administration) and the CIA Career Service Board.

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3. The Board considered a proposal made by one of the DD/P employees that [REDACTED] be used as a base for training of all types of operational personnel. The idea was accepted and is to be put into effect to the extent feasible.

4. The Board established a procedure to be followed in making nominations of DD/P personnel to attend Department of Defense schools. In this connection it was decided that it should be the responsibility of the Senior Staff Career Service Boards to make the initial nominations for attendance at such schools. These nominations would then be considered by the DD/P Career Service Board and appropriate recommendations would be made by that Board to the Director of Training.

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5. The Board established the procedure whereby material from the CIA Career Service Board requiring DD/P policy comments would be forwarded to the Senior Staff Career Service Boards through the DD/P Career Service Board. Comments from the DD/P area would be reviewed and returned to the CIA Board by the DD/P Career Service Board.

6. In addition to the above the Board considered and acted upon ten Personnel Action Requests of senior personnel. It approved seven reassignments, disapproved one, approved one appointment, and disapproved one promotion.

BY DIRECTION OF DD/P:

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cc:
Chief of Operations

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